

# News Alert

Business Information for  
Clients and Friends of  
Shumaker, Loop & Kendrick, LLP

May 10, 2013

## The New I-9

As of May 7, 2013, all employers in the United States are required to use the revised Form I-9 for new hires and reverifications of existing employees. Employers should download the new form and make sure the revision date in the bottom left corner reflects Revision 03/08/13. As always, employers are required to have a completed Form I-9 on file for each employee. Employers are not required to have existing employees complete the revised form if they already have a properly completed Form I-9 on file. However, each new employee or reverification of an existing employee from May 7, 2013 on is required to use the new form. Finally, while a Spanish language version of the Form I-9 is available for reference, other than in Puerto Rico, employers are required to have employees complete the Form I-9 in English.

If you would like more information on the new Form I-9, please contact:



**Jennifer B. Compton**  
jcompton@slk-law.com  
941.364.2754



**Jason A. Collier**  
jcollier@slk-law.com  
941.364.2791



**W. Jan Pietruszka**  
jpietruska@slk-law.com  
813.227.2245